ON-LINE BOOKING

From the "BOOKING" page on the village hall web site
Select 'Book now'
This will take you to you to our on-line booking service.
This page will show a single day with today's date.
[To help you search you can change the displayed period and format by selecting options on the top left of the screen (Day - Month - Grid - List) or use the calendar]

TO MAKE A BOOKING

Find the day you want from any screen display (Month, Grid or List)
Click on the Blue Text day/date you require
This will take you to the required day.
Highlight the time and room you want to book
The top line of the screen will show your time and room
If these are correct - click on Book

A popup will appear - enter your email address

A booking form will appear, fill in all the required detail
Read the Term & Conditions and tick the box
Click on Confirm Booking

That's it - all done.

You will get an email confirming your booking

IMPORTANT

- ❖ If booking for the weekend you will need to select 'Whole Hall'.
- ❖ If you are a resident of Cropthorne or Charlton please email enquiry@ccvh.co.uk so your charges can be adjusted.